

**Position Title:** Visitation Pastor

**Hours:** PT (15 hours per week)

**Reports to:** Executive Pastor

**Revised:** May 2019

**Position Summary:**

- Responsible for visitation including: hospital, homebound, and nursing home visits.
- Serves as the point leader for funeral services and planning.
- Be available to serve along with the rest of the church staff at special events (i.e., Christmas, Easter).

**Functional Responsibilities:**

- Provide pastoral care for attenders/members who are in the hospital, nursing homes, or homebound.
- Communicate regularly with the Lead and Executive Pastor, updating them on pastoral needs.
- Serve as the point leader for all funerals, working with the family prior to and following the funeral. Willingness to lead the funeral service and/or involve other pastoral staff as requested by the family.
- Attend monthly “all staff” meetings (and other meetings as requested).
- Work with staff in providing additional pastoral care as needed.

**Qualifications:**

- A pastor’s heart: genuine care and empathy, solid people skills, comfortable connecting with people who are hurting and struggling.
- Willingness to learn the basic fundamentals of the church database.

**To Apply:**

Please email [hr@firstmbchurch.org](mailto:hr@firstmbchurch.org) with your resume.